

रक्षा लेखा नियंत्रक (अनु.एवं वि.) कार्यालय, कंचनबाग, हैदराबाद - 500 058

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दिनांक.22.05.2015

परिपत्र / Circular

विषयः Transfer Estt DAD Port Blair (Panel 2015-16)

संदर्भः Hqrs. Letter No. AN/X/10092/6/2015/PB Dated 17.04.2014

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Hqrs. office vide Dated 17.04.2015 have called for volunteers amongst **Sr. Auditor / Aud/Clk** for posting to **Port Blair**. The interested individuals, who fulfill the under mentioned eligibility, are requested to give their names in the enclosed proforma to Administration Section **positively on 27.05.2015**.

- He/She should have completed minimum 02 years in the serving station. For a new recruit, he/she should have completed 03 years stay at their initial place of posting.
- Individuals, who will have a residual service of at least 02 years at the time of selection will be considered for posting to Port Blair and will be repatriated to one of their three choice stations on completion of prescribed tenure.

Once applied for the panel will not be allowed to withdraw during the validity of the panel unless there are compelling medical/personal reasons. Requests for cancellation will not be entertained after issue of transfer order.

(एच. श्रीकान्त/ H. Sreekanth)

वरिष्ठ लेखा अधिकारी (प्रशा.) / S. A. O.(AN)

संलग्नक/Encl :: उपरोक्त/As above

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NIL report is also requested

VOLUNTEER APPLICATION

1	ACCOUNT NO				
2	GENDER (Male / Female)				
3	NAME				
4	CATEGORY (GENERAL/ORC/Sr./ST/PH)				
5	GRADE (AAO/So(A)/SAS(App)/SUPERVISOR(A/c)/Sr. AUDITOR/AUDITOR/CLERK/PS/STENO/HT/JHT/)				
6	DATE OF BIRTH (DD/MM/YYYY)				
7	DATE OF APPOINTMENT (in DAD) (DD/MM/YYYY)				
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)				
9	Whether appearing in ensuing SAS Part-II (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)				
10	HOME TOWN If DAD office not available at Home town, nearest Station to Home town where DAD office is situated				
11	SERVICE PROFILE (In DAD)				
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	To Date (dd/mm/yyyy)
12	CHOICE STATION (Station (NOT Office) where DAD	First Preference Second Preference Third Preference	PORT BLAIR		
13	Whether EDP trained (Yes/No) (If yes, specify project)				
14	APAR GRADING	APAR1	APAR2	APAR3	APAR4
15	UNDERTAKING It is to undertake that the information furnished above are correct.				
16	Date: ___/___/20___		(SIGNATURE OF APPLICANT)		
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)					
(To be filled by the Controller's office)					
17	GROUND FOR RECOMMENDATION				
18	If Not recommended reason thereof				
19	Whether any disciplinary case is pending				
20	Date: ___/___/20___		(SIGNATURE AND SEAL OF GO(AN))		